



# WiselIndex™

Created to Manage your Documents Securely

WiselIndex is a latest web based document archiving solution. Enterprises can store their digital documents in WiselIndex and free themselves from the clutter. WiselIndex archives documents and also manages revisions of control.

**CSoft**

Web: [www.csoftindia.in](http://www.csoftindia.in)



## Web Based Central Archiving &DMS Solution



WiselIndex is a secure Document Management System designed by CSoft. WiselIndex acts as a central archive for the documents of your enterprise.

## Included HTML Viewer



WiselIndex comes integrated with our own HTML Viewer CSPanorama; which means you can view and interact with Raster, PDF, Office documents as well as 2D and 3D CAD drawings of various industry standard formats.

## Revision Control



WiselIndex automatically tracks every change made in the archive. It not only stores the history of every check-in made by you & your colleagues but also all previous revisions by default. You can configure access to all earlier versions of a file.

## Audit Trails



WiselIndex records every action in the archive made by its users. That means you always stay on top of your document's life-cycle

## Annotation



Using our viewer CSPanorama, you can create various annotations on top of the documents to interact with your teammates. The annotations are stored on a separate layer, and do not change the original document.

## Authenticated Access to Record



In WiselIndex no one can access any record without proper access. You can customize who can access what based on Role and Access Group Control.

## Powerful Integrated Search Engine



WiselIndex includes many intuitive searching features so that you can find all your documents within seconds. WiselIndex comes includes powerful search engine which lets you search meta-data as well as full text search on all types of documents. WiselIndex also includes a powerful OCR engine that automatically extracts texts from scanned documents helping you search texts inside the raster documents as well.

## Encrypted Files in the Server



Documents are encrypted (i.e. stored on a disk or in the cloud) preventing access by unauthorized users.

## Automatic Back up



You gain complete control over when and how to back up your files and data using WiselIndex.

• On premises and cloud installation	✓
• Permanent License	✓
• Annual maintenance and update subscription	✓